



MY PORTFOLIO

**Federación de
Colectivos de Educación
de Personas Adultas
de Valladolid**



FeCEAV

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MY PASSPORT

PERSONAL INFORMATION



NAME _____

COUNTRY _____

NATIONALITY _____

DATE OF BIRTH _____

IDENTIFICATION CARD _____

PASSPORT NUMBER _____

ADDRESS _____

EMAIL _____

TELEPHONE NUMBER _____

OCCUPATION _____

MARITAL STATUS _____

CHILDREN _____




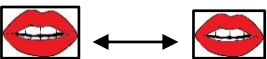
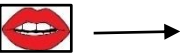
LANGUAGES

SUMMARY OF LANGUAGE LEARNING	LANGUAGES
▪ Primary / Secondary Education	
▪ Vocational Education	
▪ Higher Education	
▪ Adult Education	
▪ Official schools of languages	
▪ Diplomas / Certificates awarded	
▪ University Degrees	
▪ Certificates of attendance (courses, conferences...)	

I HAVE LEARNT THE LANGUAGE THROUGH	LANGUAGES
▪ Using it with members of my family	
▪ Using it in the community	
▪ Using it for study or training	
▪ Using it at work (working life)	
▪ Using it in my travels	
▪ Socialising (Friends, Social contacts)	
▪ Staying in a region where the language is spoken	
▪ Newspapers / magazines / Books	
▪ Cinema / Radio / Music	
▪ Internet	
▪ Others	



INTERCULTURAL EXPERIENCES	LANGUAGES
▪ Encounters with people of different cultures	
▪ My family background	
▪ Travel to other countries (Short term visits for holiday or work)	
▪ Time spent living abroad	
▪ Time spent in a multicultural community in home country	
▪ Social contacts and friends from within multicultural community in home country	
▪ Social contacts and friends from abroad	
▪ Work experience in other countries	
▪ Attending language courses	
▪ Social networks	
▪ Others	

LANGUAGE							
		A1	A2	B1	B2	C1	C2
	Understanding / Listening						
	Reading						
	Writing						
	Spoken interaction	Speaking					
	Spoken production						

MY BIOGRAPHY



Understanding - Listening

- I can understand familiar words and very basic phrases concerning myself, my family and immediate concrete surroundings when people speak slowly and clearly.

- I can understand phrases and the highest frequency vocabulary related to areas of most immediate personal relevance (e.g. very basic personal and family information, shopping, local area, employment)._____
- I can catch the main point in short, clear, simple messages and announcements._____



Understanding - Reading

- I can understand familiar names, words and very simple sentences, for example on notices and posters or in catalogues._____
- I can read very short, simple texts._____
- I can find specific, predictable information in simple everyday material such as advertisements, prospectuses, menus and timetables. _____
- I can understand short simple personal letters. _____



Speaking: Spoken interaction

- I can interact in a simple way provided the other person is prepared to repeat or rephrase things at a slower rate of speech and help me formulate what I'm trying to say._____
- I can ask and answer simple questions in areas of immediate need or on very familiar topics._____

- I can communicate in simple and routine tasks requiring a simple and direct exchange of information on familiar topics and activities. _____
- I can handle very short social exchanges, even though I can't usually understand enough to keep the conversation going myself. _____



→ **Speaking: Spoken production**

- I can use simple phrases and sentences to describe where I live and people I know. _____
- I can use a series of phrases and sentences to describe in simple terms my family and other people, living conditions, my educational background and my present or most recent job. _____



Writing

- I can write a short, simple postcard, for example sending holiday greetings. _____
- I can fill in forms with personal details, for example entering my name, nationality and address on a hotel registration form. _____
- I can write short, simple notes and messages. _____
- I can write a very simple personal letter, for example thanking someone for something. _____
- I can write simple connected text on topics which are familiar or of personal interest. _____
- I can write personal letters describing experiences and impressions. _____

✓✓	I can do this
✓	I can do this, but I need some more practice
✗	I need to practise this

1. Personal Information

- I can ask for and provide personal information.
- I can fill in forms with personal details, for example my name, nationality, address...

2. Who are you?

- I can form affirmative and negative sentences and questions with the present simple and present continuous.
- I can use a series of phrases and sentences to describe in simple terms my education and my job.
- I can answer simple questions and respond to simple statements in an interview.
- I can participate in a short dialogue to get to know someone.
- I can write a text with my personal information.

3. My Family

- I can use vocabulary referring to the family.
- I can form sentences with have/has got.
- I can use a series of phrases and sentences to describe in simple terms my family.
- I can understand someone speaking about the members of his/her family.
- I can read and understand short texts about different types of families.

4. My House

- I can form sentences with there is and there are.
- I can describe my house / home.
- I can talk to someone in a simple way, asking and answering questions about his/her house / home.
- I can use the vocabulary referring to the parts of the house and its objects .
- I can read and understand a simple text about the kinds of houses.

5. Abilities

- I can use the modal verb *can* and *can't*.
- I can say and write phrases about my abilities.
- I can ask other students about their abilities.
- I can understand a short dialogue on people skills.
- I can use verbs such as play, cook, sing, draw, dance, speak, read, paint...

6. Likes and dislikes

- I can ask and answer questions about hobbies
- I can talk about my interests.
- I can write a short text about my free time.
- I can use the verbs love, like, mind, hate + noun / + -ing form

7. Daily Routine

- I can understand phrases and high frequency words relating to everyday matters.
- I can ask and answer questions about the time.
- I can ask and answer questions about habits and routines.
- I can use expressions for frequency.
- I can read an e-mail message.
- I can write a simple personal letter
- I can write short, simple notes and e-mail messages relating to matters of everyday life.
- I can participate in a questionnaire about computers.

8. Festivals

- I can understand a few familiar spoken words and phrases, e.g. days of the week, months, seasons, colours or numbers ...
- I can take part in a simple conversation on familiar topics.
- I can understand clear, standard speech on familiar matters, although in a real life situation I might have to ask for repetition or reformulation.

9. Physical Appearance and Personality

- I can use adjectives to describe personalities and physical appearance.
- I can understand the general idea of simple informational texts and short simple descriptions.
- I can produce simple mainly isolated phrases about people.
- I can write very short, basic descriptions about myself.

10. A dream holiday

- I can write a short simple postcard.
- I can find specific information in simple everyday material such as advertisements, brochures, menus and timetables.

- I can interact with reasonable ease in structured situations and short conversations, provided the other person helps if necessary.
- I can understand a short text about a family summer holiday.
- I can understand a short dialogue about travel information.
- I can name different types of holiday.

11. Shopping

- I can read and understand a short dialogue.
- I can follow speech which is very slow and carefully articulated, with long pauses for me to get the meaning.
- I can understand numbers, prices and times.
- I can make simple purchases by stating what is wanted and asking the price.

12. Life Events

- I can use simple phrases and sentences to speak and write about my past life.
- I can ask and answer questions about pastimes and past activities.
- I can use past time expressions.
- I can write short, simple imaginary biographies about people.
- I can understand a short extract from a biography.

13. Cinema

- I can understand familiar names, words and very simple sentences about films.
- I can read a short story.
- I can describe the plot of a film.
- I can write a series of simple phrases and sentences linked with simple connectors like *'and', 'but'* and *'because'*.
- I can speak about different kinds of films.

14. Future Plans

- I can participate in a short dialogue about future plans.
- I can understand spoken passages referring to future events.
- I can write a short text about my future plans.
- I can read texts about what people are going to do next weekend, next year, summer holidays.

15. My city/town

- I can ask for and give directions referring to a map or plan.
- I can use simple phrases and sentences to describe where I live.
- I can describe places in a city.
- I can name different types of transport.
- I can use prepositions of place.
- I can understand everyday signs and notices: in public places, such as streets, restaurants, railway stations; in workplaces, such as directions, instructions, hazard warnings.

